

7th September 2020

Dear Parents and Carers,

**Welcome to the first full week back.**

As I am sure you are aware Manchester and some of the surrounding areas are now in the **RED ALERT** zone. We must maintain social distancing as best as we can inside and outside the school grounds to avoid a potential outbreak in our area. Please keep to the staggered times and as adults **keep your distance from each other**. Only **one parent/carer** should be dropping off and picking up.

**YEAR 1-6**

The gate at Rackhouse Road **(Y1-6 gate**) will close at **9am.** Please make sure all children have arrived by then. If you arrive after 9am then you must go to the Lawton Moor Road gate and buzz to gain entry. Your Y1-6 child will be **collected from the gate.**

**NURSERY and RECEPTION**

The Lawton Moor Road gate will also be closed at just after 9am. Please make sure that you arrive on time at 8:55 so that you can enter and exit the site swiftly. After 9am your child will be collected from the gate by the teacher.

**HOME-TIME**

**ALL parents/carers to enter via Rackhouse Road and leave via Lawton Moor Road**. Please only come to school at your earliest pick up for your family- this will reduce the numbers on site at any one time. Please keep your distance as best as you can when passing other adults (particularly near Y2 for Nursery and Reception parents/carers)

If you have any information to pass on to the class teacher or office then please email or ring into school. Mrs Fitzpatrick and I are at the gate but if we are given many messages unfortunately we may forget to pass one on. ***We would not want this to happen so please email or ring the office.***

Many thanks for your support and co-operation as we get all of our new systems in place.

With prayers,

Sarah Yates

Head Teacher